

# MASTER TRAINER INSTITUTE www.mastertrainer.ch

# Accelerating the development and increasing the effectiveness of teams

# Why?

In today's knowledge-based organisations, the sharing of expertise to build results through effective teamwork is the key to survival. A badly-functioning team can cause an organisation to rapidly lose its ability to provide on-time solutions.

What happens in your organisation when teams don't perform or when key members whose knowledge is vital to the results chain get de-motivated and quit?

- · Over budget or late project delivery?
- Customer dissatisfaction?
- · Communications breakdown?
- Increased recruitment costs?
- Inexperienced replacements?
- Negative impact on team dynamics?

This 2-day workshop provides participants with the opportunity to accelerate the development and improve the effectiveness of their teams. During the workshop they form temporary teams or work in their current existing teams to experience in real time the steps needed to build a successful team. Each team will participate in enjoyable and challenging exercises to set objectives, work to deadlines, explore different problem-solving processes and practise team leadership. They will also give each other incident-led feedback on their contributions to teamwork.



### Schedule

#### **DAY 1**

- Introductory Team Exercise 1
- Principles of teamwork
- · The 7 characteristics of a successful team
- Mission: relating meaning to effort why it is important for a team to have a 'spiritual flag'. Team Exercise 2
- Common objectives: Aligning the team behind shared goals. Team Exercise 3
- Interdependence: Working with diversity. Trusting and respecting differences in skills and values.
   Team Exercise 4
- Effective Relations with other teams. Avoiding the 'Ivory Tower' syndrome. Team Exercise 5

#### DAY 2

- · Recap. Team Exercise 6
- Effective Problem-Solving Process: Organising the team's decision-making. Team Exercise 7
- Effective Team Leader: Adapting leadership style to team needs. Team Exercise 8
- Motivated Members: Keeping motivation high with feedback and coaching. Team Exercise 9
- Putting it all together: Team Exercise 10
- Team Exercise 11

#### FEES:

The participation fee is €1000 to €1200 depending on numbers. This fee includes all handouts and materials, lunches and refreshments.

# Who?

- Companies who believe teams are important to their success
- · Newly-formed teams
- Team leaders
- Dysfunctional teams
- Team members from the same or mixed teams
- Anybody in a team who needs to understand how it functions

"I would like to compliment you on the enjoyable, thought provoking, energetic and well balanced course content"

## What?

A highly interactive workshop that gives teams the opportunity to work together in a number of simulations highlighting the 7 factors of a successful team. Feedback discussions and reflections of development needs back in the "real" world are integrated throughout the course.

Specially facilitated workshops, customized to meet your needs, can either be added to the 2-day programme or run at a later date if special issues need to be discussed/resolved.

